

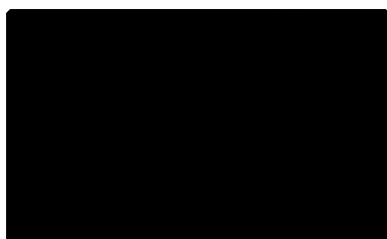
South Kyme Parish Council

Minutes for Ordinary Parish Council Meeting held on 28 July 2022 at 7.15 PM

Location: Coronation Hall, High Street, South Kyme

MINUTES

- (i) Public Comment.
- It was asked why the Council is considering the NKDC Code of Conduct; The chairman explained that it now personalises to the individual.
 - The Area Coordinator for CSW asked whether her emails had been received by the Clerk; Yes, they had but no response was requested. Members of the public are asked to make their communications concise and if a response is required to make this clear.
 - Does the IT policy require more expense on computer peripherals; The Health and Safety (Display Screen Equipment) Regulations requires organisations to provide safe working conditions for employees - the Clerk already has his own peripherals so there is no cost to Council.
 - Financial statement: shows only £1,600 spent on the residents; The budget published at the end of 2021 identified significant spend on the community guided by a residents questionnaire.
 - There appears to be no identification of two specific donations; Following investigation it has been found that two donations have been made and allocated to budgets. One of the donations was for an event that was cancelled therefore further action may be required.
 - There was confusion over how the Queens Jubilee budget is shown; this was explained at the meeting that a £500 donation from the Coronation Hall was combined with the same from the Council to result in a £1,000 budget for the events.
 - There was a request for use of the hearing loop to be used at meetings; following investigation there was found not to be any such facility.
 - The SID has not been turned around for some time; this will be investigated, although bi-directional speeds are still being recorded irrespective of the direction of the display.
 - The question about the shared NKPC SID was to be covered by an agenda item.
 - It was reported that there is a problem with land erosion under the granite supports at the road bridge; following investigation it was found not to be an issue and that the issue will not be reported on FixMyStreet.
 - It was reported that life saving equipment will be provided by Slea Navigation.
- (ii) To provide responses to items raised in public session from the last meeting:
- FOI request resolved following the meeting.
- (iii) Report from District Councillor Mervyn Head.
- Nothing much to report due to holiday season.
 - There will be a District Council stand at the Heckington show.
- (iv) Report from County Councillor Andrew Key.
- It was fantastic to see the youngsters attendance at the meeting and their approach to the Council. This will be communicated around other Parish Councils. Perhaps they should lead the move to secure the land that they crave.
 - There will be a County Council stand at the Heckington show.
 - There has been an underspend of £5m last year – some of this is to be focussed on local highways.



- (v) To receive reports on behalf of local voluntary groups and contractors.
- VTG: no meeting planned due to the recent hot weather.
 - The Environment Warden report was presented by Cllr Moore, identifying an increase in littering. Technology is starting to be used to plot the hot-spots for dog poo.
 - Figures were reported for Jun/Jul from CSW – there appears to be small reduction from original figures reported by the group. However, they could do with an element of police support/presence even if it were for 10 minutes.

Present: Cllrs Mervyn Head (Chairman), Lesley Moore, Judy Head, and Carly Clayton; County Cllr Andrew Key; Dermot Daly (Clerk); 12 members of the public. No remote members of the public (for 2nd successive meeting).

Welcome. The meeting commenced at 19:57 with apologies reported from Cllrs Alex Alexander and Ash Johnson duly RESOLVED to accept.

POLICY & PROCESS

- 22/23/033** To discuss and agree action relating to updated Code of Conduct at NKDC and whether to adopt within the Parish Council.
- It was RESOLVED to accept and sign up to the most recent Code of Conduct as provided by NKDC.
- 22/23/034** To discuss and approve the Anti-bullying and Harassment Policy.
- It was RESOLVED to accept the policy as circulated with modifications as agreed in the meeting.
- 22/23/035** To discuss and approve the Community Speed Watch Risk Assessment.
- It was RESOLVED to remove this as a policy due to control, training, and insurance now in the hands of LRSP. However, SKPC will remain at arms-length to support the group as necessary.
- 22/23/036** To discuss and approve the Grass Cutting Policy.
- It was RESOLVED to accept the policy as circulated with modifications as agreed in the meeting.
- 22/23/037** To discuss and approve the Records Retention Policy.
- It was RESOLVED to accept the policy as circulated with modifications as agreed in the meeting.
- 22/23/038** To discuss and approve the IT Policy.
- It was RESOLVED to accept the policy as circulated and to address access security using a password file shared with limited Councillors.

MEETINGS

- 22/23/039** To receive the Minutes of the Annual Meeting of the Parish Council on 19th May 2022 for approval.
- It was RESOLVED to accept the Minutes as circulated.
- 22/23/040** To approve Staffing Committee minutes.
- It was RESOLVED to accept the Minutes of the Staffing Committee as circulated and make note of the recommendations as future agenda items.

PLANNING



22/23/041 22/0915/HOUS - 3 Forge Close South Kyme LN4 4JA - Proposed extension and alterations to garage to form a habitable room in the roof
- It was RESOLVED to provide the following planning response:
SKPC have no objections to the application.

22/23/042 To approve submission of the planning application for the Canoe Portage.
- It was RESOLVED to submit the planning application as circulated.
- It was further RESOLVED to write to County Highways and the County Councillor regarding potential replacement and extension of the fence by side of road which appears to be in a dangerous state.

22/23/043 To discuss and agree next actions regarding the Heckington Solar Park.
- There were no resolutions. The Chairman had been to an online presentation, at which he was the only attendee. The Council will continue to monitor the project.

22/23/044 To discuss and agree response to the "Updating the Lincolnshire Minerals and Waste Local Plan - Issues and Options consultation and call for sites".
- There were no observations or resolutions.

FINANCE

22/23/045 To present the Financial Accounts and approve the Bank Reconciliation for the current financial period.
- It was RESOLVED to accept the Financial Accounts for the period and to sign-off the Bank Reconciliation (duly signed).

22/23/046 To approve the Accounts for Payment for the current financial period.
- It was RESOLVED to accept the Accounts for Payment as presented and duly signed.

22/23/047 To approve virements:
- £200 from Equipment Maint to new budget head VTG (fuel)
- £30 from Newsletter to Internal Audit
- It was RESOLVED to accept the virements presented.

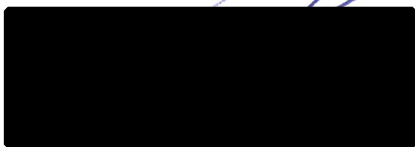
GENERAL

22/23/048 To discuss and agree actions relating to safety equipment for river activities.
- It was RESOLVED to contact Slea Navigation regarding any signage and to thank them for the intended supply of safety equipment.

22/23/049 To receive updates on the canoe platform and agree any related actions.
- It was RESOLVED to sign the canoe foundation grant form to claim the grant.

22/23/050 To approve application for registration of riverbank in South Kyme through Sills Betteridge.
- It was RESOLVED to continue with the application and sign the map as the next stage of the registration.

22/23/051 To discuss and agree maintenance and repair to old SID shared with NKPC and associated actions regarding the device.
- It was RESOLVED to request sight of the quote for the SID repair from NKPC and providing it is less than £500 then to pay 50% of cost. Also, to revert to monthly access.



- 22/23/052** To discuss and agree response to Neighbourhood Policing Priority Setting consultation.
- It was RESOLVED to respond with the comments as emailed to the Clerk including a key aspect of vehicle speeding.
- 22/23/053** To discuss and agree actions related to LIVES training.
- It was RESOLVED to check with Anwick whether we can share any organised training.
- It was further RESOLVED to contact a local resource at Swayton for servicing of the Defibrillator.
- 22/23/054** To discuss and agree any actions resulting from the output report from the Vision Planning in 2021.

- This item was raised by a Councillor who has now resigned, therefore there were no associated observations or resolutions.
- 22/23/055** To discuss and agree the footpath upgrade plans and related grant applications.
- It was RESOLVED to re-use already sourced reclaimed car parking grid.
- To look into four information lecterns.
- It was RESOLVED to support any application for funding through a volunteer group.
- It was RESOLVED to confirm the allocation of £1,000 as per the budget.
- 22/23/056** To discuss and agree actions relating to smarter ways of using Council assets.
- This item was raised by a Councillor who has now resigned, therefore there were no associated observations or resolutions.
- 22/23/057** To discuss and agree actions relating to suggestion of a playing field in the village.
- It was RESOLVED to keep looking for land availability.
- 22/23/058** To discuss and agree actions relating to the potential for setting up of 'Well-Being' walks (an NKDC initiative) in South Kyme.
- These are arranged in coordination with The Cooperative - the walks are once a fortnight but there is a call for walk leaders. It helps promote the village and uses local business for refreshments.
- It was RESOLVED to put local walks on the NKDC Stepping Out walks list.
- It was further RESOLVED to encourage and promote the Well-being walks and provision of walk leaders.

CLOSE

- 22/23/059** To note further agenda items and arrangements for the next meeting (22nd September 2022).
- Recommendation raised by the Staffing Committee for the formation of a Planning Committee with members as Cllr Alex Alexander, Cllr Judith Head, Cllr Mervyn Head, and Cllr Lesley Moore.

Meeting Close: 21:00

