

South Kyme Parish Council

Minutes for Ordinary Parish Council Meeting held on 29 September 2022 at 7.15 PM

Location: Coronation Hall, High Street, South Kyme

MINUTES

- (i) Public Comment.
- A member of the public talked to an existing outline planning application on Forge Close (19/0907/OUT) to talk about the expected layout with a change in the mix of dwelling types and so the volumes have increased to eight; this site will be a self-develop and will not be sold on to a developer.
 - The CSW reported abuse is on an increase, speeds are also increasing; there were suggested improvements for traffic calming and management.
 - A member of the public suggested improvements for communication.
 - It was appreciated that the Council is publishing Q&As.
 - A member of the public asked whether Dog mess is being cleared up; there was a response that the Environment Warden is doing what she can but is not available 24x7; there was a plea for the public to report issues of fouling and not clearing up; it was recognised that making poo bags available around the village is of benefit; a supplementary observation of whether hot spots could be identified and cameras used.
 - There was a question about the high level of forecast outturn for the salary budget forecast – there was a response that the Clerk's hours had increased due to taking back the RFO role as is required by financial guidance.
- (ii) To provide responses to items raised in public session from the last meeting and not answered at the time.
- This is now being made available through social media.
- (iii) Report from District Councillor Mervyn Head.
- There was nothing to report.
- (iv) Report from County Councillor Andrew Key.
- Apologies were received.
- (v) To receive reports on behalf of local voluntary groups and contractors.
- None were received.

Present: Cllrs Mervyn Head (Chairman), Lesley Moore, Judy Head, and Carly Clayton; Dermot Daly (Clerk); 13
Welcome and formal announcements.

- The meeting commenced at 20:00.

POLICY & PROCESS

- 22/23/060** To resolve to accept application for co-opted position of Parish Councillor (subject to verified applications received prior to the meeting).
- There were no applications received.
- 22/23/061** To discuss and approve the Communications Protocol Policy.
- It was RESOLVED to accept the policy as circulated with the change to aspire to a 10 working day response for emails.
- 22/23/062** To discuss and approve the Grant Policy.
- It was RESOLVED to accept the policy as circulated.
- 22/23/063** To discuss and approve the Risk Management Policy.
- It was RESOLVED to accept the policy as circulated with the change to monitor equipment changes or maintenance.



MEETING

- 22/23/064** To receive the Minutes of the Ordinary Meeting of the Parish Council on 28th July 2022 for approval.
- It was RESOLVED to accept the minutes as circulated.
- It was requested to chase the availability of LIVES training.

PLANNING

- 22/23/065** To agree that a Water Vole Survey is carried out to support 22/0831/FUL (Land at River Kyme Eau, South Kyme).
- It was RESOLVED to agree to a Water Vole Survey to support the planning application.
- 22/23/066** 22/1209/VARCON - Bleak House Farm Skinners Lane South Kyme - Application to vary Condition 2 (scheme to dispose of foul and surface water) attached to planning permission 21/0118/VARCON - Application to vary condition 8 (approved plans) of planning permission 17/0524/FUL- Remove 18 movable units from the site and erect 6 permanent free range poultry units
- It was RESOLVED to respond with the following statement: We do not have any issues with the changes.

FINANCE

- 22/23/067** To present the Financial Accounts and approve the Bank Reconciliation for the current financial period.
- It was RESOLVED to accept the accounts as circulated and to sign the bank reconciliation.
- 22/23/068** To approve the Accounts for Payment for the current financial period.
- It was RESOLVED to approve the accounts for payment as circulated.
- 22/23/069** To approve budget virements as circulated.
- It was RESOLVED to approve the budget virements as circulated.
- 22/23/070** To discuss and agree any update in Parish Council Vision that may inform the forthcoming budget process.
- It was RESOLVED to identify the following spend for 2022-23: Footpath maintenance, Biodiversity and Net Zero initiatives.
- 22/23/071** To confirm the 50% cost of repairing the SID and any related decisions.
- It was RESOLVED to agree a spend of up to £260 as 50% of the total cost to repair the SID shared with North Kyme Parish Council.
- 22/23/072** To discuss and agree whether to opt out of the national external audit service provided by SAAA.
- It was RESOLVED to retain the external audit service as provided through SAAA.
- 22/23/073** To agree the final financial position for the Queen's Jubilee events.
- It was RESOLVED to accept the accounts as circulated and to return the 50% of the unspent balance to the Coronation Hall committee and to make available for virement the equivalent Council unspent balance.

GENERAL

- 22/23/074** To discuss and agree actions relating to a lasting tribute in the memory of Queen Elizabeth II.
- It was RESOLVED to approach the community to seek ideas and views, through the newsletter, social media, and website using a questionnaire.
- 22/23/075** To discuss any proposals in advance of the Coronation of King Charles III.
- It was RESOLVED to approach the community to seek ideas and views, through the newsletter, social media, and website using a questionnaire.

22/23/076 To discuss and agree actions relating to the maintenance of the low white fence running toward the road bridge.

- It was RESOLVED to write to LCC to state what we don't want and what we expect – it needs to be in-keeping with an option to extend the fencing; we do not want a bodge.

22/23/077 To agree to submit an application for a litter picking grant.

- It was RESOLVED to submit an application.

22/23/078 To agree purchase of a weed burner for the VTG.

- It was RESOLVED to purchase a weed burner for the VTG out of the Howes Reserve.

22/23/079 To discuss and agree actions relating to the Footpath Maintenance initiative.

- The grant application submitted by the festival committee has been approved. The works will include plaques, information lecterns, new footpath surface. It was RESOLVED to write to members of the public who sourced the free surfacing and the storage of the same.

22/23/080 To discuss and agree actions relating to the local campaign to reduce dog fouling.

- Keep Britain Tidy has a costly campaign – the Council will attempt to find a lower cost solution.

<https://www.keepbritaintidy.org/local-authorities/reduce-litter/dog-fouling/solutions/were-watching-you>

CLOSE

22/23/081 To note further agenda items and arrangements for the next meeting (24th November 2022).

- Allocation of a Grants officer

- Budget for 2023-24

- Dog fouling

- Biodiversity and Climate Action Champion nominee

- Monument maintenance

Meeting Close: 20:40.

