

South Kyme Parish Council

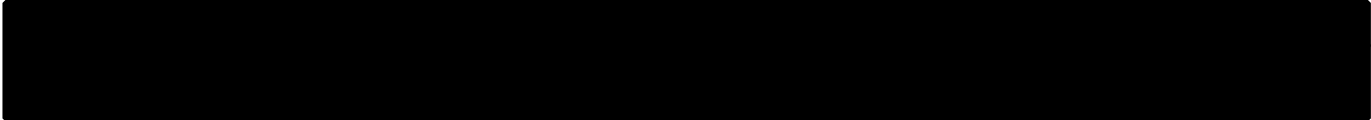
Minutes for Ordinary Parish Council Meeting held on 1 December 2022 at 7.15 PM

Location: Coronation Hall, High Street, South Kyme

MINUTES

(i) Public Comment.

- As there is no hearing loop in the Coronation Hall the Councillors were asked if they could speak up.
- The village Christmas Tree has been donated; a letter of thanks is to be sent.
- Flower bulbs have been planted on the riverbank, so the VTG are concerned about cutting grass in this area; the Chairman noted that it just needs a responsible approach to cutting at appropriate times of year.
- The Pantomime will go ahead; the Council can deliver the invitations with the newsletter next week.
- It was asked why the environment warden contract has been terminated; the Chairman confirmed that the contract has been suspended for six months at which point it will be reviewed.



- Questions were raised regarding planning applications at the last meeting and why the PC did not vote for or against the application; it was explained that the Parish Council voted on providing comments back to the planning authority in line with statutory consultee requirements.

- Concerns were raised about the comments made on the application 22/1362/FUL by the Council to NKDC; the Chairman thanked the applicant for the work they had done on the public consultation, the Council is unable to pass further comment on the application, the play area request was an aspiration, and the consultation notes were appreciated.

(ii) To provide responses to items raised in public session from the last meeting and not answered at the time.
- There were no outstanding responses.

(iii) Report from District Councillor Mervyn Head.
- There were no specific report items.

(iv) Report from County Councillor Andrew Key.
- The County Councillor was not in attendance.

(v) To receive reports on behalf of local voluntary groups and contractors.
- CSW: Last weekend there was some significant speeding; a police presence was requested but was not forthcoming; it was suggested that a letter be raised to the crime commissioner regarding the 999 call which received no police support - if no response from the PCC then it may need to be raised in the media.

Present: Cllrs Mervyn Head (Chairman), Alex Alexander, Judith Head, Lesley Moore, Carly Clayton; Dermot Daly (Clerk); 12 members of the public.

Welcome.

- The meeting was opened at 19:55.

POLICY & PROCESS

22/23/087 To resolve to accept application for co-opted positions of Parish Councillor (subject to verified applications received prior to the meeting).

- With there being three applicants and the relevant voting regime, it was RESOLVED that Carole Chapman and Kay Hancock become co-opted Parish Councillors. Acceptance of Office forms were duly signed. The Council is now fully quorate.



6/01/23

- 22/23/088** To discuss and approve the Annual Parish Meeting Guidance.
- It was RESOLVED to accept the policy as circulated.
- 22/23/089** To discuss and approve the Volunteer Policy.
- It was RESOLVED to accept the policy as circulated.
- 22/23/090** To discuss and approve the Subject Access Request Policy.
- It was RESOLVED to accept the policy as circulated.
- 22/23/091** In pursuance of resolution of item 22/23/033 on 28th July 2022, to adhere to the new Code of Conduct, the Councillors are to complete new Code of Conduct forms.
- The relevant forms were collected.
- 22/23/092** In pursuance of resolution of item 22/23/033 on 28th July 2022, to adhere to the new Code of Conduct, the Councillors are to complete new Disclosable Pecuniary and Other Registerable Interests forms.
- It was RESOLVED that all Councillors would complete the relevant form and submit to NKDC (via the Clerk if necessary).
- 22/23/093** To discuss and agree the creation of a Grants Officer post and to elect a Councillor to this position in pursuance of seeking and applying for grants when required.
- It was RESOLVED to defer this item to the next meeting.

MEETINGS

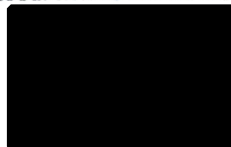
- 22/23/094** To receive the Minutes of the Ordinary Meeting of the Parish Council on 29th September 2022 for approval.
- It was RESOLVED to accept the minutes as circulated.
- 22/23/095** To receive the Minutes of the Extraordinary Meeting of the Parish Council on 20th October 2022 for approval.
- It was RESOLVED to accept the minutes as circulated.
- 22/23/096** To present the Kyme Eau Working Group report and consider any recommendations.
- It was RESOLVED to accept the report as circulated.
- It was noted that a Flood Permit is required for the footpath maintenance initiative and RESOLVED to progress.

PLANNING

- 22/23/097** 22/1353/HOUS - 1B High Street South Kyme - Proposed loft conversion - APPROVED (Report only)
- 22/23/098** To discuss and agree response to other Planning matters.
- There were none.

GENERAL

- 22/23/099** To discuss and agree a Biodiversity and Climate Action Champion nominee within the Council.
- It was RESOLVED to create a working group for the Championing of Biodiversity and Climate Action, consisting of Cllrs Carly Clayton, Carole Chapman, and Judith Head. The terms of reference will need to be developed at the first session and fed back for approval to the full Council.
- There are expected to be no delegated powers and that all recommendations will need to be presented to the full Council.
- 22/23/100** To discuss and agree actions relating to the effects of dog fouling around the parish.
- It was suggested that lack of removal of dog fouling may be caused by visiting dogs from outside the area and during the warmer months.
- It was RESOLVED that Cllr Chapman will research the use of a camera and possible locations – bringing to a subsequent meeting.



26/01/23

- 22/23/101** To discuss and agree actions relating to proposal for Activity in the Community partnership with the Coronation Hall Committee through the NKDC Community and Health Manager for Better.
- It was RESOLVED to write to the Coronation Hall committee to see if they will partner with the Council on this approach. Also the Clerk to write back to Shaun at GLL for further details.

INITIATIVES

- 22/23/102** To review the Parish Newsletter and whether to continue with its production on a six-monthly cycle.
- It was RESOLVED to continue on a six-monthly basis.
- 22/23/103** To review progress and agree related actions on the riverbank registration.
- It was reported that the solicitor is awaiting a response from the Land Registry who are still playing catch-up following the pandemic.
- 22/23/104** To discuss and agree actions relating to the Footpath Maintenance initiative.
- It was RESOLVED to manage this initiative through a memorandum of understanding as to how the project will be funded and managed. The Chairman will document and then bring back to the Council.
- 22/23/105** To discuss and agree actions relating to the Canoe Portage initiative.
- It was RESOLVED to refresh the quote and get the materials.

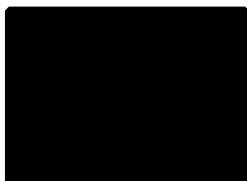
FINANCE

- 22/23/106** To present the Financial Accounts and approve the Bank Reconciliation for the current financial period.
- It was RESOLVED to accept the accounts as circulated and to sign-off the bank reconciliation.
- 22/23/107** To approve the Accounts for Payment for the current financial period.
- It was RESOLVED to approve the accounts for payment as circulated.
- 22/23/108** To discuss and agree the level of charge for the churchyard grass cutting for 2023-24.
- It was RESOLVED to keep the charge as for the current year.
- 22/23/109** To discuss and agree actions relating to the outcome of the Interim Internal Audit.
- It was RESOLVED to ensure the website adheres to the requirements of the Transparency Code and that the level of General Reserve is increased to the recommended levels.
- 22/23/110** To discuss and agree maintenance of monument assets.
- It was RESOLVED to investigate the state of the metal structure and to maintain the base of the navigation monument through the VTG. The Kingfisher needs to have the rot addressed. The noticeboard needs a level of maintenance.
- 22/23/111** To discuss and agree the draft budget for 2023-24.
- It was RESOLVED to remove the Environment budget (£400) to reduce precept rise to 11.8% in line with inflation.

CLOSE

- 22/23/112** To note further agenda items and arrangements for the next meeting (26th January 2023).
- Biodiversity and Climate Action working group terms of reference
- Creation of Grants Officer
- Camera for dog fouling monitoring
- Footpath Maintenance initiative memorandum of understanding
- Kings coronation
- Queens commemoration
- Precept/budget finalisation

Meeting Close at 21:49.



26/01/23