

South Kyme Parish Council

Minutes for Ordinary Parish Council Meeting held on 26 January 2023 at 7.15 PM

Location: Coronation Hall, High Street, South Kyme

MINUTES

- (i) Public Comment. *A member of the public raised issues about bullying and harassment both within and outside the parish council and the meeting recently - this was recorded as inappropriate and it was advised members of the council to adhere to the Code of Conduct.*
- A member of the public wanted to know why names redacted on communications from the Council; this is a requirement of GDPR when explicit approval has not been sought. *on an ad*
 - A question was asked as to what has happened to the 30mph speed limit signs that were delivered some time ago; they were delivered without any instruction, this type of work is expected to be carried out by the Community Speedwatch which is not now under the remit of the Council. *A member of the public volunteered to place the signs if covered by the council insurance.*
 - An update was requested regarding the shared SID with North Kyme Parish Council; the Council will chase NKPC for an update on the repair.
 - It was highlighted that the SID on High Street has not been moved recently; this will need to be reviewed at the next meeting.
 - The Community Speedwatch representative asked why have the suggested speed calming measures not been addressed yet; It will be put on next agenda.
 - A member of the public asked about what is happening regarding the coronation celebrations; this is an agenda item at this meeting.
 - A representative from the Village Tidy Group requested a plan for any planting in public areas so that no issues arise in the future; This was acknowledged as a good idea.
 - A member of the public asked why councillor resignations are not publicised; The clerk is to investigate.
 - There was a discussion regarding a letter relating to the festival committee and asking what action is to be taken by the Council; The clerk to investigate. *of complaint*
 - *The festival committee member raised that the memorandum of understanding had not been seen by the festival committee.*
- (ii) To provide responses to items raised in public session from the last meeting and not answered at the time.
- There were no outstanding responses.
- (iii) Report from District Councillor Mervyn Head.
- Anglian Water are installing a number of smart meter masts.
- (iv) Report from County Councillor Andrew Key.
- Apologies were received.
- (v) To receive reports on behalf of local voluntary groups and contractors.
- None received to date.

Present: Cllrs Mervyn Head (Chairman), Judith Head, Lesley Moore, Carly Clayton, Carole Chapman, Kay Hancock; Dermot Daly (Clerk); 12 members of the public.

Welcome.

- The meeting was opened at 19:42.

POLICY & PROCESS

- 22/23/117 To receive and agree apologies for absence.
- It was RESOLVED to accept apologies from Cllr Alex Alexander.
- 22/23/118 To receive disclosures of pecuniary and non-pecuniary interests (pursuant to section 31 of the Localism Act 2011) and applications for dispensation from Councillors on matters considered at this meeting.
- Cllr Mervyn Head declared a non-pecuniary interest in the planning matter 22/23/124 due to his position in the District Council.



23/03/2023

22/23/119 To determine which items on the agenda, if any, require the exclusion of public and press under the Public Bodies (Admissions to Meetings) Act 1960 1 (2) and resolve to exclude public and press for these items.
- None.

22/23/120 To discuss and approve the Social Media Policy.
- It was RESOLVED to accept the policy as circulated with the modification of including an aspiration for posting on FaceBook on a regular basis no less than fortnightly.

MEETINGS

22/23/121 To receive the Minutes of the Ordinary Meeting of the Parish Council on 1st December 2022 for approval.
- It was RESOLVED to accept the minutes as circulated with a single public session comment struck from the record.

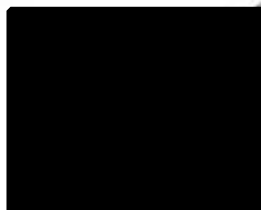
22/23/122 To receive the Minutes of the Extraordinary Meeting of the Parish Council on 6th January 2023 for approval.
- It was RESOLVED to accept the minutes as circulated.

PLANNING

22/23/123 23/0050/FUL - Woodside Cottage, Wood Lane, South Kyme - Change of use of existing paddock land and siting of 3 units of holiday accommodation (2 pods and 1 shepherd hut), installation of a septic tank and proposed new driveway and car park.

- It was RESOLVED to respond in the following manner:

- * Access issues to/from the site due to speed of traffic on main road.
- * The Pods detract from the setting of the church.
- * Stoned car park is not in keeping with the surroundings and there may be movement of car park stones on to main road.
- * There is little biodiversity – insufficient hedging and existing hedging has been removed.
- * There is no footpath link with the village.
- * There is no parking area for the vehicle emptying the septic tank.
- * Lighting on the site should not impact on surrounding area – should be subdued and reactive to movement.
- * There is no screening for waste bins/
- * Hedge planting should be of native species.
- * There is no public transport links to/from the village.



22/23/124 23/0053/PNTEL - Land At South Kyme Pumping Station, High Street, South Kyme - Town and Country Planning General Permitted Development Order 1995, Schedule 2, Part 24 - Application for prior notification of proposed development by telecommunications code systems operators. Proposed Arqiva Smart Metering - Omni at 13.5m mean mounted on 12m streetworks pole; Antenna at 12.3m mean mounted on streetworks pole; 3G Omni antenna at 11.6m mean mounted on streetworks pole; equipment enclosure to be installed on a root foundation; meter pillar mounted on new concrete plinth.

- Cllr Chapman took the Chair as Cllr Mervyn Head had declared an interest.

- It was RESOLVED to respond in the following manner:

* A high tower in the centre of the village will detract from the setting and appearance of the village.

* Adequate screening is needed that will cope with the height of the mast.

* The Council requires a mock-up to indicate how it will look in respect of surrounding area and buildings.

* Further information is required:

- Will there be guidewires that may impact on local pedestrians.

- Will there be noise from the installation.

- How has the site been chosen over alternatives.

- Will there be any lighting on or around the installation which may impact on neighbouring properties.

- Cllr Mervyn Head returned to the Chair.

22/23/125 To discuss and agree any actions or responses relating the changes to the Central Lincolnshire Local Plan.

- It was RESOLVED to respond with no comment.

GENERAL

22/23/126 To discuss and agree the proposal for the terms of reference for the Biodiversity and Climate Action working group.

- It was RESOLVED to accept the terms of reference as circulated with changes agreed at the meeting.

- It was noted that the focus of this working group is purely biodiversity and that Climate Action will need to be handled separately.

22/23/127 To discuss and agree any recommendations from the Biodiversity and Climate Action working group.

- No recommendations have been presented to date.

22/23/128 To discuss and agree the formation of a Grants Officer position and allocate a Councillor to the position.

- It was RESOLVED to defer this item until the annual parish council meeting.

22/23/129 To discuss and agree any recommendation for dog fouling monitoring.

- It was RESOLVED to employ social media to promote the public to name and shame.

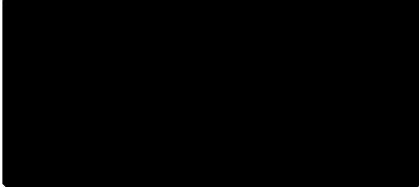
22/23/130 To discuss and agree recommendations for marking the Kings Coronation.

- It was RESOLVED to support a celebration in the form of a tea-party linked with big lunch.

- Cllr Chapman will consider taking the position to coordinate.

- The Clerk is to write to the Coronation Hall committee to ask for a similar funding and organisational approach to that of the jubilee.

- There will be an allocated fund of £300.



- 22/23/131** To discuss and agree recommendations for marking the life of HLM Queen Elizabeth II.
- It was RESOLVED that the Chairman is to approach a representative of the church regarding the planting of a commemorative tree in churchyard.
 - It is expected to be an Oak tree with a plaque provided by a resident.
 - There will be an allocated fund of £300.

- 22/23/132** To discuss and agree Parish Policing Priority response.
- It was RESOLVED to respond with (1) speeding through the village; (2) rural theft; and (3) parking on pavements.

- 22/23/133** To discuss and agree actions relating to the promotion of the Wellbeing Walks.
- Three walk leaders are required. Cllr Chapman volunteered.

INITIATIVES

- 22/23/134** To discuss and agree a memorandum of understanding for the Footpath Maintenance initiative, together with other related actions.
- It was RESOLVED to defer this item to the next meeting and the Clerk is to send the memorandum of understanding to the festival committee for their input.

- 22/23/135** To discuss and agree status and related actions for the Canoe Portage initiative - including to agree the use of reserves to cover the cost of staging prior to the claim against Canoe Foundation grant.
- The Clerk has negotiated an advance payment against part of the grant to the level of £1,175.
 - The costs to date consist of the platform from Hahn Plastics for £2,873.38; bolts and fixings £137.80; postcrete £25.75; screws etc
 - It was RESOLVED to cover the balance from reserves being approximately £1,875 (of which £875 is to be provided from SKPC funds).

FINANCE

- 22/23/136** To present the Financial Accounts and approve the Bank Reconciliation for the current financial period.
- It was RESOLVED to accept the financial accounts as circulated and to sign the bank reconciliation.
- 22/23/137** To approve the Accounts for Payment for the current financial period.
- It was RESOLVED to approve the accounts for payment.
- 22/23/138** To agree continued membership of LALC/NALC associations, ICO (required), LALC Training Scheme, and LALC Internal Audit Service.
- It was RESOLVED to continue membership of LALC/NALC (£151), LALC Training Scheme (£100), LALC Internal Audit (£150); Information Commissioners Office (£35).
- 22/23/139** To discuss and agree the final budget for 2023-24 and to agree the precept for 2023-24.
- It was RESOLVED to agree the budget as circulated with minor reductions to achieve a 5% increase (despite an RPI of 6%+).
 - It was therefore RESOLVED to set the precept at £11,960.

CLOSE

- 22/23/140** To note the commencement of the pre-election period from 27th March 2023 and to agree any actions relating to election promotion.
- This information was duly noted.
- 22/23/141** To note further agenda items and arrangements for the next meeting (23rd March 2023).
- Speed reduction methods.
 - Management of the SID on High Street
 - MOU on the footpath maintenance. initiative to be discussed and agreed with festival committee.

Meeting Closed at 21:33.

