

South Kyme Parish Council

Minutes for Ordinary Parish Council Meeting held on 23 March 2023 at 7.15 PM

Location: Coronation Hall, High Street, South Kyme

MINUTES

- (i) Public comment.
- Please refer to separate document.
- (ii) To provide responses to items raised in public session from the last meeting and not answered at the time.
- Please refer to separate document.
- (iii) Report from County Councillor Andrew Key.
- Please refer to separate document.
- Present: Cllrs Mervyn Head (Chairman), Carly Clayton, Carole Chapman, Kay Hancock; Dermot Daly (Clerk); County Councillor Andrew Key; 11 members of the public.
- Welcome.
- Following the reading of a Welcome Statement, the meeting was opened at 19:32.

POLICY & PROCESS

- 22/23/142** To receive and agree apologies for absence.
- It was RESOLVED to accept the apologies for Cllrs Alex Alexander, Judith Head, and Lesley Moore.
- 22/23/143** To receive disclosures of pecuniary and non-pecuniary interests (pursuant to section 31 of the Localism Act 2011) and applications for dispensation from Councillors on matters considered at this meeting.
- Cllr Mervyn Head declared an interest in item 22/23/156.
- 22/23/144** To determine which items on the agenda, if any, require the exclusion of public and press under the Public Bodies (Admissions to Meetings) Act 1960 1 (2) and resolve to exclude public and press for these items. - None.
- 22/23/145** To note the commencement of the pre-election period from 16th March 2023.
- Councillors were reminded how they must be aware of their public conversations and actions regarding elections and the law - any questions on these matters should be referred either to the documentation available or through NKDC Electoral Services.
- 22/23/146** To agree to sign-up to the Civility and Respect Pledge put forward by NALC and LALC (as circulated by email) and supported through the recent alignment of the Code of Conduct.
- It was RESOLVED to sign up to the pledge.
- It was further RESOLVED to contact LALC for associated training to be incorporated into the standard training category.
- 22/23/147** To discuss and approve the new Dignity at Work Policy, to replace the existing Anti-Bullying and Harassment Policy.
- It was RESOLVED to adopt the document as circulated to replace the previous Anti-Bullying and Harassment Policy.
- 22/23/148** To discuss and approve the Disciplinary Policy.
- It was RESOLVED to adopt the document as circulated.
- 22/23/149** To discuss and agree clarifications to the Volunteer Policy, covering engagement and insurance cover for volunteers, and delegated authority to the Clerk.
- It was RESOLVED to defer this item until the next meeting.
- 22/23/150** To discuss and agree modification to the Terms of Reference for the Biodiversity Working Group to allow a better way of working.
- It was RESOLVED to agree to the change in quorum.
- 22/23/151** To agree the arrangements for the Parish Meeting.
- It was RESOLVED to hold the meeting on Thursday 11th May 2023.

MEETINGS

18/3/23

- 22/23/152** To receive the Minutes of the Ordinary Meeting of the Parish Council on 26th January 2023 for approval.
- The Council RESOLVED to alter the Minutes with changes to the public session as marked up.

PLANNING

- 22/23/153** 22/1715/PNND - Bleak House Farm Skinners Lane South Kyme - Conversion of barns to five dwellings. - To note the refusal of approval.
- The Refusal was noted, as was the apology from the Planning Authority for not consulting originally with the Parish Council.
- 22/23/154** 23/0050/FUL - Woodside Cottage, Wood Lane, South Kyme - Change of use of existing paddock land and siting of 3 units of holiday accommodation (2 pods and 1 shepherd hut), installation of a septic tank and proposed new driveway and car park.
- The Refusal was duly noted.
- 22/23/155** 23/0205/TPO - Watery Gate, 34A High Street, South Kyme - T1 Sycamore (*Acer pseudoplatanus*) - radial reduction of the two large bough limbs on the western side of the tree by up to 2.5m to a suitable growth point. Reduction in height of the upper northern crown aspect by 2-3m to match the height into the rest of the upper crown. Selective pruning of two of the lowest limbs southeast by 1.5m to bring them back over from the river.
- It was RESOLVED to respond that the Council will support the application.
- 22/23/156** 23/0053/PNTEL (amended) - Land At South Kyme Pumping Station High Street South Kyme - Proposed Arqiva Smart Metering 1no. Omni at 13.5m mean mounted on 12m streetworks pole, proposed Arqiva Smart Metering 1no. Antenna at 12.3m mean mounted on streetworks pole, proposed Arqiva Smart Metering 1no. 3G Omni antenna at 11.6m mean mounted on streetworks pole, proposed Arqiva Smart Metering equipment enclosure to be installed on a root foundation, proposed Arqiva Smart Metering equipment meter pillar mounted on new concrete plinth.
- It was RESOLVED to respond with the fact that we still do not see any screening and the height of the antenna is still obtrusive in relation to the surrounding area. There appears to be no provision of reasons for the choice of site, and we do not see why it needs to be located in the centre of the village. The previous comments still apply and there have been no responses received to previous comments.

GENERAL

- 22/23/157** To discuss and agree the management of the new SID.
- It was RESOLVED to defer to the next meeting and the Clerk to discuss with the CSW coordinator to bring proposal to the next meeting.
- 22/23/158** To discuss and agree actions relating to speed reduction proposals from the Community Speed Watch Group.
- It was RESOLVED to defer this item until the next meeting.
- 22/23/159** To discuss and agree any recommendations from the Biodiversity Working Group.
- It was RESOLVED to defer this item until the next meeting.
- 22/23/160** To discuss and agree on provision of a Bleed Kit for the Defibrillator Cabinet.
- It was RESOLVED to purchase a cheap Bleed Kit for installing in the Defibrillator Cabinet.
- 22/23/161** To report on Highways works to the small white fence on High Street together with any subsequent actions.
- The work is due to be completed soon. It needs to be painted white for visibility reasons, which can be requested of County Highways at no cost.
- It was RESOLVED to write to thank County Cllr Key for supporting the replacement.

INITIATIVES

- 22/23/162** Discussion and agreement for Commemorative items for the Coronation and HLM Queen Elizabeth II, including the formalisation of a tree planting.
- It was reported that the Coronation Hall Committee do not wish to join forces with the Council and will organise their own event.
- It was RESOLVED that the Clerk source an 8' Oak Tree, up to a value of £300, and provide to Cllr Carole Chapman for coordination and siting at the Church.
- It was further RESOLVED to source Coronation memorabilia up to the value of £300 for the children of the parish.

18/5/23

22/23/163 To discuss and agree a memorandum of understanding for the Footpath Maintenance initiative, together with other related actions.

- It was RESOLVED to defer this item until the next meeting.

22/23/164 To discuss and agree status and related actions for the Canoe Portage initiative.

- It was RESOLVED to place a call out for volunteers to carry out the work now that we have the materials (through the Big Help Out and canoeing community) on Facebook by Clerk and shared on to other local Facebook sites.

22/23/165 To discuss and agree any associated actions relating to Carbon Literacy.

- This initiative was launched earlier this week. There is a potential move to get each Council to get one Councillor trained accordingly. It was RESOLVED to defer this item to the next meeting.

FINANCE

22/23/166 To present the Financial Accounts and approve the Bank Reconciliation for the current financial period.

- It was RESOLVED to accept the financial accounts as circulated and to sign the bank reconciliation.

22/23/167 To approve the Accounts for Payment for the current financial period.

- It was RESOLVED to approve the accounts for payment.

22/23/168 To recognise the LCC Grass Cutting Contribution for 2023-24.

- It was reported that for the 5794sq/m the County Council will pay South Kyme Parish Council £471.05 for 2023.

CLOSE

22/23/169 To note further agenda items and arrangements for the next meeting (18th May 2023).

- To discuss and agree clarifications to the Volunteer Policy, covering engagement and insurance cover for volunteers, and delegated authority to the Clerk.

- To discuss and agree actions relating to speed reduction proposals from the Community Speed Watch Group.

- To discuss and agree any recommendations from the Biodiversity Working Group.

- To discuss and agree any associated actions relating to Carbon Literacy.

Meeting Closed at 21:13.



18/5/23