

South Kyme Parish Council

Minutes for Ordinary Parish Council Meeting held on 20 July 2023 at 7.15 PM

Location: Coronation Hall, High Street, South Kyme

MINUTES

- i) Public Comment
- A member of the public highlighted their participation in keeping the village tidy by litter picking. Ceramic tiles and asbestos like sheeting had been found fly-tipped. The Council was asked if they could report this issue. This was agreed (NK533471466).
- ii) Report and discussion on speed reduction measures from County Councillor Andrew Key..
- Apologies had been received from the County Councillor and no written report was supplied.
- iii) Report from District Councillor Mervyn Head.
- Apologies had been received from the District Councillor and no written report was supplied.

Present: Cllrs Carole Chapman (Chair) Carly Clayton, Peter Goode, Tim Kerr, Donna Langley, Craig Midgley, James Nadin; Dermot Daly (Clerk); 5 members of the public.

Welcome and opening of the formal meeting.

- The meeting was opened at 19:28.

23/24/065

To receive and agree apologies for absence. None.

23/24/066

To receive disclosures of interests and applications for dispensation from Councillors on matters considered at this meeting.

- Cllr Jim Nadin highlighted his involvement in the Community Speed Watch (CSW).

Add- Cllr Donna Langley highlighted the relationship with a person cited in Complaint 1.

23/24/067

To determine which items on the agenda, if any, require the exclusion of public and press.

- Due to Instructions within the Complaint Procedure it will be necessary to exclude the press and public from items 23/24/068 and 23/24/069.

COMPLAINTS

23/24/068

To hear complaint from member of the public (1)

-The Complaints Procedure was explained by the Chair. Complainant 1 presented their complaint to the Parish Council. After some discussion and questions Clerk summarised the elements of procedure and policy that the Councillors should be aware in their deliberations. The Complainant and Clerk then left the room. On returning the Councillors presented their deliberations.

23/24/069

To hear complaint from member of the public (2)

- Complainant 2 attended Complaint 1 and therefore the procedure was not re-explained. Complainant 2 presented the three parts of their complaint to the Parish Council. Complainant 2 decided not to wait for the councillors' deliberations and was happy to receive a response by email. After some questions and discussion the Councillors presented their deliberations.

PLANNING

23/24/070

23/0768/HOUS - 25 High Street South Kyme LN4 4AD - Erection of garden shed to the front of the property.

- The Parish Council is objecting to the application based on the size of the building, being over-intensive use of the land on which the building is located. The application describes the building of a structure in front of the building line - this will impact on the character and setting of this part of the village. Overall the build will be seen as an eyesore due to its size and position. If approval is granted, then it is likely to set a precedence for further similar applications.

21/9/23

INITIATIVES

- 23/24/071** To discuss and agree alterations to the Footpath Maintenance initiative, together with other related actions.
- The Environment Agency have been approached and their response indicated that they do not have an issue with the outlined changes but they would want to see the details of the proposal before a final decision can be given.
 - The plans for carrying out the work will depend on readdressing the basis of the previously approved grant by a group independent of the Parish Council.
- 23/24/072** To discuss and agree changes to the design of the Canoe Portage initiative to allow for differing water levels.
- Speaking to the Environment Agency, it was agreed that the platform could work if it is fixed at a level of 2.7 metres, it was RESOLVED to keep to the original approved plans.
 - There will be investigation into possibly getting assistance of volunteers from RAF Digby and through Slea Navigation – It was RESOLVED that Cllr Peter Goode is to contact Chris Hayes and to get a date in the diary for the construction to commence.
 - There was further discussion regarding the need to write to North Kesteven District Council regarding the possible removal of business rates on the adjacent mooring – initially Cllr Craig Midgley is to find the old planning application.
- 23/24/073** To discuss and agree actions relating to speed reduction proposals following the presentation from our County Councillor Andrew Key.
- There were no actions as no further information was forthcoming from Lincolnshire County Council.
- Cllr Nadin reported that his email with the Community Police Officer had resulted in 2 speed recording visits, one from a police constable, the other a police community support officer. Regrettably CSW were unaware of these, and the 2 individuals concerned stood in places where recording offenders was unlikely to achieve results. However, one driver faced a long walk home after his vehicle was confiscated for no tax or insurance.
- Cllr Nadin also advised that health issues, holidays and inclement weather would result in fewer CSW events being programmed.
- ## GENERAL
- 23/24/074** To agree actions relating to the siting of white posts on High Street between the white fence and the road bridge.
- It was RESOLVED to seek the relevant permission to place the white posts on the grass verge leading up to the road bridge to stop parking.
- 23/24/075** To agree the siting and installation of the life belt.
- It was RESOLVED to locate the lifebelt post near the Slea Navigation sign but above the flooding zone as agreed with Slea Navigation. This will be actioned in coordination with the canoe platform build.
- 23/24/076** To review the need for an Environmental Warden Service.
- It was RESOLVED to defer this item to the next meeting. The Clerk is to provide appropriate information in order to discuss this item.
- 23/24/077** To review the Training and Development Plan and agree relevant courses and attendees.
- The staffing committee proposed, and it was RESOLVED, that the Clerk would prepare a plan which would show the training available for Councillors and the Clerk, and this would provide a historic training record.
 - The Clerk to identify which courses are free under the Association's Training Scheme.
 - The proposal to be presented and agreed at the next meeting.
- 23/24/078** To agree the renovation of the Kingfisher sculpture and identify the relevant budget to be used.
- It was RESOLVED that Cllr Carole Chapman talk to a specialist regarding possible renovation and maintenance tasks.
- 23/24/079** To agree the renovation and maintenance of the Village Memorial and identify the relevant budget to be used.

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It was RESOLVED that Cllr Peter Goode is to talk with Chris Hayes as to whether they are able to assist with this work.

POLICY AND PROCEDURE

23/24/080

To review the response from LALC regarding the use of the term Chair and any associated actions.

- The Clerk updated the Councillors on the response from the Lincolnshire Association of Local Councils on the matter.
- It was RESOLVED to change the relevant and applicable references to "Chair" as the Council reviews the policies and procedures.

23/24/081

To review the Asset List and confirm the assets that no longer exist and to write them off.

- The Asset list was presented to the meeting by the Chair with the relevant locations updated.
- Cllr Craig Midgley reviewed the machinery used by the Village Tidy Group to check if any no longer existed.

23/24/082

To agree the actions required to adopt a plain English approach to the policies and procedures where appropriate.

- It was RESOLVED to implement plain English text within documents.

23/24/083

To agree to the staffing committee proposal that all general communications via email are copied to all Councillors to avoid misunderstandings.

- It was RESOLVED that all communications via email would be copied to all Councillors and the Clerk.

MEETINGS

23/24/084

To receive the Minutes of the Annual Meeting of the Parish Council on 19 June 2023 for approval.

- It was RESOLVED to defer the approval of the minutes from 19 June 2023.
- There was discussion on possible corrections which will be discussed outside of the meeting and brought back for approval.

FINANCE

23/24/085

To confirm any costs associated with the newsletter production.

- It was RESOLVED that Cllr Clayton would be recompensed for purchasing thicker paper and relevant print cartridges up to the value of £100.
- The Clerk informed the meeting that the current budget is £110 for the year intending to cover two issues.
- The newsletter distribution is planned for September.

23/24/086

To present the Budget Monitoring Report and approve the Bank Reconciliation for the current financial period.

- It was RESOLVED to approve the report and to sign the reconciliation.

23/24/087

To approve the Accounts for Payment for the current financial period.

- It was RESOLVED to approve the payments.

23/24/088

To discuss and agree budget heading values relating to modified spending actions.

- There were no budget changes identified.

23/24/089

To agree the change to signatories on the bank mandate to all current Councillors and to remove previous Councillors.

- It was RESOLVED to change the banking mandate to have the signatories as Cllrs Carole Chapman, Tim Kerr, and Donna Langley.

REPORTS

23/24/090

Clerk's Correspondence. (for information only)

- Further discussion was had with the Local Planning Authority on the Canoe Platform.
- Invitation for the County Councillor to speak on speed reduction measures.
- Various LALC newsletters, training bulletins, town & parish news circulated.
- Arrangements for Ecotricity to present and discuss their local solar park proposals.
- To arrange training for the Chair with Lincolnshire Association of Local Councils.
- To arrange further Coronation Hall bookings.

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23/24/091

- Communications relating to complaints.
- Communications on white posts.
- Councillor Reports. (for information only)
- Cllr Tim Kerr: agreed to bullet point Staffing Committee outcomes and it will inform the forthcoming agenda.
- Cllr Carly Clayton: expressed difficulty with traversing the river footpath – there was an expectation by the Council that this will be covered under the footpath repair initiative.

NEXT MEETING

23/24/092

To note further agenda items and arrangements for the next meeting (17 August 2023).

- Items for the next agenda will include:

A retrospective letter of apology,

To revisit the offered exercise classes,

Biodiversity,

Extension of Coir rolls,

Canoe platform,

Memorial maintenance,

Kingfisher renovation,

Confirm action on mooring business rates,

Confirm Councillor training plan.

- Deferred items:

To review the need for an Environmental Warden Service.

Meeting Close

- There being no further business the meeting was closed at 21:50

21/9/23