

# South Kyme Parish Council

## Minutes

Date: Thursday 21 <sup>st</sup> July 2011	Venue: Coronation Hall	Time: 7.30 p.m.
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### **Present:**

Cllr K Wood	Cllr M Head	Cllr C Midgley
Cllr A Johnson	Cllr S Coy	Cllr D Wood
Cllr R Walley		

### **14/07/11 Apologies:**

#### **District Councillor Dickinson**

**In Attendance:** Mrs K Handley (Clerk)

Parishioners: 5

### **15/07/11 Minutes**

Minutes of previous meeting agreed as a true and accurate record. Proposed by Cllr A Johnson and seconded by Cllr M Head

### **16/07/11 Declarations of Interest**

None

### **17/07/11 Feedback on action points**

- × **Donation to Church**-the clerk read out a letter received from the Church relating to the maintenance of the Churchyard. The Chairman responded to concerns raised by the Church and the position was clarified with relation to the role that the Parish Council wanted to assume. There were some issues surrounding the current standard of maintenance which were discussed. However, it was proposed by Cllr S Coy that £400 be donated towards the cost of maintenance this year. This was seconded by Cllr A Johnson. The Chairman asked that the secretary inform the PCC that the Parish Council are requesting to take over the maintenance of the Churchyard as from 2012.
- × **Response regarding hedge cutting**-the clerk informed the meeting that the parishioners who had received a letter regarding a overgrown bush had responded and were not pleased that this letter had arrived after the bush had been cut. The clerk had replied and apologised for this.
- × **Response from Mr Stephen Phillips QC MP** –the clerk had received correspondence from Mr Phillips outlining the letters he had sent with regard to the meeting on the 18<sup>th</sup> June 2011.

**Speeding:** this was discussed by Councillors and the Chairman asked for the clerk to contact Highways. **Action:** the clerk will write to Highway's and ask for another traffic survey to be carried out but ask that Councillors to be contacted so that they can comment on the most suitable place for this survey to be conducted.

**Bus Service:** PC to respond to the lack of a bus service in South Kyme and the unreliability of the Call |Connect service. **Action:** Clerk to write and express concern/annoyance with this situation.

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- × **Response from Environment Agency**-clerk read recent communication from EA. Councillors discussed the contents of the letter and their continued concern with the state of the river. Clerk asked to email EA and ensure that contact is present at the next PC meeting. The decision was also made to ask Slea Navigation to attend the next PC meeting if they were able. The Chairman suggested that they might also be willing to purchase a weed cutting boat to enable the river to be kept clear.

### **18/07/11 Financial Statement**

Cllr M Head reported that the balance of the account stood at £3,045.95. He reported that there was an uncashed cheque for £6.00 and the clerk had passed on an invoice for a shortfall of £35.00 for the Insurance premium.

### **19/07/11 Annual Return**

The clerk reported that this had been completed. However, there were some issues which needed to be resolved as there was a discrepancy between the Treasurer's figures and the figures on the return.

The Annual Return was proposed by Cllr R Walley and seconded by Cllr M Head. The clerk also asked that a new internal auditor be appointed for next year- Mrs A Bourne who audits North Kyme and other villagers and this was proposed by Cllr M Head and seconded by Cllr K Wood.

### **20/07/11 Change of Bank Account/authorisation of internet banking**

Cllr M Head informed the Council that he wished to move the PC bank account from Lloyds to NatWest as Lloyds were inefficient and did not offer as good a service as NatWest in relation to internet banking.

Cllr Head read out the required mandate from NatWest and asked the Council to agree on a limit for withdrawals each day. A discussion amongst Councillors followed and a limit of £500 was agreed upon. This was proposed by Cllr M Head and seconded by Cllr A Johnson. Cllr M Head asked the Council if they were happy to move forward with internet banking and that no fraud could take place.

The resolution to move bank account and to move to internet banking was agreed by all Councillors.

### **21/07/11 Planning Applications**

The Councillors had no objections to the planning application for an irrigation reservoir.

### **22/07/11 Declaration of acceptance and register of interest forms**

These were distributed by the clerk and completed by Councillors.

### **23/07/11 Website**

Cllr M Head explained that the webhosting was no longer free and that the parishioner responsible has to pay for the domain name and hosting the website. The costs this year were £56.56. The parishioner is happy to continue this and would donate any money received from the PC to charity. Cllr M Head proposed that the PC meet the costs of hosting and the domain name and this was seconded by Cllr S Coy.

**Action:** Clerk to write and thank Mr P Bettis.

### **24/07/11 Internal Auditor**

This matter has already been discussed.

### **25/07/11 Best Kept Village**

Clerk informed the meeting that the village would be judged in August. Chairman asked that the Village Tidy be bought forward to Saturday 30th July.

### **26/07/11 Costing for new machinery**

This matter would be discussed further at the September meeting.

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**Action:** Cllr A Johnson to provide costings.

### **27/07/11 Discipline Procedure**

Cllr M Head informed the meeting that a procedure was in place if dog warden were to be appointed.

### **28/07/11 Fishing Platforms**

The clerk informed the meeting that no information could be gained from the internet. A form needed to be completed and a cheque for £5 needed to be sent. The Chairman asked that the land opposite 65 High Street be included in this search. Proposed by Cllr D Wood and seconded by Cllr R Walley.

### **29/07/11 Wildlife Grant Scheme**

Clerk read out information received and this was discussed by the Councillors. It was decided to return to this in future meetings.

### **30/07/11 Clerk's correspondence**

None

### **31/07/11 Date and time of next meeting**

**Thursday 22<sup>nd</sup> September 2011 at 7.30 p.m.**

### **32/07/11 Close of meeting**

**Meeting closed at 9.24 p.m.**