

SOUTH KYME PARISH COUNCIL
Coronation Hall, High Street, South Kyme

6th March 2025

NOTICE IS HEREBY GIVEN, and Members are summoned to attend the meeting of South Kyme Parish Council to be held at the Coronation Hall, High Street, South Kyme on **Thursday 20th March 2025 at 7.30 p.m.**

Prior to the commencement of the meeting there will be a public forum for a maximum of 15 minutes when members of the public may ask questions or make short statements to the Council.

James Nadin

J Nadin
Parish Clerk

A G E N D A

90. Apologies for Absence.

To receive and accept apologies where valid reasons for absence have been given to the Parish Clerk prior to the meeting.

91. To receive declarations of interest under the Localism Act 2011 – being any pecuniary or non-pecuniary interest in agenda items not previously recorded on Members' Register of Interests.
92. To approve as correct records the Minutes of the Previous Parish Council meeting held on 16th January 2025 and to authorise the Chair to sign the official minutes.
93. To receive **brief reports** from Cllrs, the Parish Clerk, representatives of the council and of outside bodies (tabled):

Representative	Body	Description
Cllr A Key	LCC	LCC update
Cllr M Head	NKDC	NKDC update
Parish Clerk*	SKPC	Update on correspondence sent and received
Parish Clerk*	SKPC	Outstanding Resolutions
Cllr T Kerr*	SKPC RFO	Update on RFO issues
Cllr J Nadin*	SK Community Speed Watch	Community Speed Watch (CSW) Update
Mr A Chapman*	SKPC IT Manager	Update on IT issues

94. To review, update and approve the following Policies:
- a) Biodiversity Action Plan.
 - b) Dignity At Work Policy.
 - c) Disciplinary Policy.

* Standing agenda reports.

95. To discuss the allocation of funding for:
 - a) The purchase of new waste/poo bins for the village.
 - b) The cost of the Coronation Hall rental for the WI Spring Fayre event.
96. To discuss and agree the date of the 2025 Annual Parish Meeting.
97. To discuss and agree actions relating to the postal service the village currently receives.
98. To discuss and agree actions relating to anyone willing to organise public events to commemorate the 80th Anniversary of VE Day.
99. To discuss and agree actions relating to the management of the biodiversity area behind the white fence next to the village green.
100. To discuss and agree actions relating to the village's participation in the Great British Spring Clean which will take place 21st March to 6th April 2025.
101. To discuss and agree actions relating to whether the PC wish to respond to the scoping consultation for the Ossian Transmission Infrastructure Project.
102. To discuss and agree actions relating to cutting the grass in the churchyard.
103. To present the Budget Monitoring Report and approve the Bank Reconciliation for the current financial period.
104. To authorise the signing of Accounts for Payment for the current financial period.
105. To receive any further reports from Councillors.
106. To note further agenda items and arrangements for the next meeting (22nd May 2025 – Annual Parish Council Meeting).

Chair to sign

SOUTH KYME PARISH COUNCIL
MINUTES OF A MEETING OF THE PARISH COUNCIL
Held on 20th March 2025

Present: Cllr C Chapman (Chair)
Cllrs D Casswell P Goode
T Kerr (RFO) J Nadin (Clerk)

Absent: Cllr C Midgley

In attendance: Cllr M Head (NKDC), Mr A Chapman (IT Manager)

Also present: 5 members of the public

The Chair welcomed all present to the meeting and opened the public session for comment.

A member of the South Kyme WI described preparations for the Spring Fayre event and explained that it was to be a non-profit event that would give any residual funds to local charities.

A resident asked that the council request that Quickline, the fibre broadband provider in the area, be asked to expediate their roll out now that works had been completed in the village. They stated that there were a number of businesses within the village that would benefit from this happening as soon as possible. The Clerk agreed to contact Quickline to determine when the fibre broadband would be available.

A resident presented a nomination for the John Casswell Good Citizen Award.

The meeting commenced at 7.28 p.m.

90. **Apologies For Absence.**

The meeting was advised that apologies with valid reasons for absence had been received from Cllr C Midgley.

It was proposed, seconded and

Resolved: That apologies, be noted with valid reasons for absence, be accepted from Cllr C Midgley.

91. **To Receive Declarations Of Interest Under The Localism Act 2011.**

The Chair advised the meeting of an interest in item 95(b) as a member of the South Kyme WI. It was agreed that the Chair would be taken over by the Dep Chair for item 95(b).

92. **To Approve As Correct Records The Minutes Of The Previous Council Meetings And To Authorise The Chair To Sign The Official Minutes.**

The minutes from the meetings held on 16th January 2025 were approved as a correct record of the previous meeting.

It was proposed, seconded and

Resolved: That the Chair be authorised to sign the official minutes for the 16th January 2025.

93. **To Receive Brief Reports As Tabled:**

Cllr M Head (NKDC) updated the meeting on District Council issues. He stated that the Ferry Farm footpath issue would be determined on 21st March 2025. He advised that, whichever way the

Date 22/5/25

7 - 25

Chair of SKPC

decision went, a footbridge to cross the river beyond Ferry Farm was being considered as a donor had proposed to help finance this. He also updated the meeting on the proposed Lincolnshire Devolution council structure and stated that the final outcomes would be initiated in April 2028.

The Clerk gave an update on correspondence sent and received. Correspondence had been sent to: Cllr Key (LCC) regarding the riverside footpath issues and flood water at School Corner; to NKDC requesting additional litter bins; and to LCC Highways seeking approval to affix an electric powered SID to the School Corner lamp post. Correspondence had been received from: Cllr Key relating to the new footpath and this has been attached to the end of these minutes; Cllr Key requesting comments on the public footpath at Ferry Farm – no comment submitted; A letter from the Chair of the South Kyme Golf Club regarding the children using a grassed area for play and agreeing to a meeting to plan a way forward; An email from Lincolnshire Highways stating that the electric powered SID could not be attached to a street lamp – discussed later in meeting; A grant Application from the SK WI requesting £180 for the village Spring Fayre – to be discussed at the next meeting; An invitation to a Town and Parish Council Forum in the Sleaford Council Offices on 10 April 2025 to learn about the local government re-organisation – the Clerk and Chair to attend; An invitation to join the Great British Spring Clean event that will take place 21st Mar – 6th Apr – discussed later in meeting; An email from LCC (Highways) that work on improving Clay Bank retaining wall and path is considered unnecessary at this stage.

The Clerk noted the following outstanding resolutions:

a. The Purchase Of A New Speed Indicator Device (SID)

That a sum not to exceed £3000 be used to purchase and fit a new SID at the North end of the Village. A meeting had been held with Graham Butler of Lincolnshire Highways and a suitable location for the new SID had been identified. The PC would be responsible for purchasing the new pole, however Highways had agreed to fit the post for free. It was agreed that the Clerk would confirm that the purchase and installation should go ahead.

b. The purchase of Flymo Skirts

That a sum not to exceed £200 be used to purchase two new Flymo Skirts. This was deferred until Cllr Midgley was in attendance.

c. Application For A Bank Card

That the RFO apply for a bank card only in his name for council payments. The RFO advised that this was ongoing.

d. Spending The Litter Picking Grant

It was agreed that the litter picking grant would be used to purchase some work gloves and safety glasses. The RFO agreed to order the necessary equipment.

The RFO updated the meeting on financial issues. He stated that he now had access to the HMRC website and that previous penalty charges had now been cancelled. He also stated that although the councils budget for 2025/26 had remained unchanged from last year, the re-banding of council tax bandings had resulted in a small increase to everyone's council tax this year.

Cllr Nadin updated the meeting on CSW issues. He stated that two events had now taken place and it was clear that drivers needed reminding that there was a speed limit within the village.

The IT Manager updated the meeting on IT issues. He reminded Cllr Casswell that he needed to provide a short bio for the councils website and that a separate council email address was also a necessity.

Date ..22/5/25

8 – 25

Chair of SKPC

94. **To Review, Update And Approve The Following Policies.**

Biodiversity Action Plan.

Dignity At Work Policy.

Disciplinary Policy.

Having reviewed the above policies it was agreed that the updated policies be adopted with the amendments as tabled.

It was proposed, seconded and

Resolved: That the amended: Biodiversity Action Plan, Dignity At Work Policy, and the Disciplinary Policy, all be adopted as policy.

95. **To Discuss The Allocation Of Funding For:**

a. The Purchase Of New Waste/Poo Bins For The Village.

The meeting discussed the fact that some of the villages bins were no longer fit for purpose. New designs were available and the recommended Topsy 2000, that could hold both waste and dog poo would be beneficial to the area. These bins would be fitted by NKDC for free. It was agreed that 5 new black coloured bins be purchased.

It was proposed, seconded and

Resolved: That a sum not to exceed £710 be used to purchase 5 new litter/poo bins.

The Chair handed over the meeting to the Dep Chair for item 95(b).

b. The Cost Of The Coronation Hall Rental For The WI Spring Fayre Event.

The meeting discussed supporting this event and agreed that, as it was for charitable purposes and of benefit to residents, the funding should be approved. It was however, also agreed that other events, such as the 3 Rivers Challenge should also be supported as a precedent would be set by offering this support.

It was proposed, seconded and

Resolved: That a sum £60 be given to the South Kyme Women's Institute to pay for the Coronation Hall rental at the village Spring Fayre.

The Dep Chair handed the meeting back to the Chair.

96. **To Discuss And Agree The Date Of The 2025 Annual Parish Meeting.**

The meeting agreed that the next Annual Parish Meeting should be held on 17th May 2025, at 6:00 pm and that the sum of £50 be allocated to providing refreshments for the event.

It was proposed, seconded and

Resolved: That a sum of £50 be used for the purchase of refreshments for the Annual Parish Meeting.

97. **To Discuss And Agree Actions Relating To The Postal Service The Village Currently Receives.**

Date 22/5/25

9 – 25

Chair of SKF

The meeting discussed the degradation of the village postal service received from Royal Mail. The Clerk advised that he had made several inquiries with the Royal Mail but had yet to receive a formal response. It was agreed that the situation should be escalated by writing to the local MP, Caroline Johnson, with the village's concerns.

98. **To Discuss And Agree Actions Relating To Anyone Willing To Organise Public Events To Commemorate The 80th Anniversary Of VE Day.**

The meeting discussed the lack of volunteers who could or would be willing to organise village events. A resident volunteered to publicly ask for volunteers on social media to see whether they could be more successful in recruiting assistance.

99. **To Discuss And Agree Actions Relating To The Management Of The Biodiversity Area Behind The White Fence Next To The Village Green.**

The meeting discussed the area that had been left to the Community Biodiversity Group to manage this year. It was agreed that, thus far, this had not been successful and the Chair agreed to discuss this with the group prior to the Annual Parish Meeting, when it would be raised as an agenda item.

100. **To Discuss And Agree Actions Relating To The Village's Participation In The Great British Spring Clean Which Will Take Place 21st March To 6th April 2025.**

It was agreed that the village should take part in this worthwhile event. It was therefore agreed that there would be a push to encourage litter pickers to join the VTG on Saturday 29th March at 10:00 am.

It was proposed, seconded and

Resolved: That the Clerk would advertise on social media the litter picking event on Sat 29th March 2025.

101. **To Discuss And Agree Actions Relating To Whether The PC Wish To Respond To The Scoping Consultation For The Ossian Transmission Infrastructure Project.**

The meeting discussed the Ossian project and agreed that at this, non-statutory stage, there was no need for the council's involvement.

102. **To Discuss And Agree Actions Relating To Cutting The Grass In The Churchyard.**

The long-term cutting of the churchyard was discussed. It was agreed that it was increasingly difficult to carry out this work with a dwindling number of volunteers. It was agreed therefore that this would be raised at the Annual Parish Meeting and that the Clerk would write a formal request for the churches funding for this.

It was proposed, seconded and

Resolved: That the Clerk request a sum of £250 from the village Church to cover the grass cutting for this year.

103. **To Present The Budget Monitoring Report And Approve The Bank Reconciliation For The Current Financial Period.**

The bank reconciliation for the financial period to date was presented by the RFO. He stated that he would like to discuss at the next meeting changes to the budget as a consequence of recent spending on bins, the SID and the Grant Fund.

It was proposed, seconded and

Date 22/5/25

10 – 25

Chair of SKP

Resolved: That reconciliation for the financial period to date be approved and accepted.

104. **To Authorise The Signing Of Accounts For Payment For The Current Financial Period.**

The accounts for the current financial period were presented to be authorised for payment.

It was proposed, seconded and

Resolved: That the accounts for the current financial period be authorised for signature by the Chair.

105. **To Receive Any Further Reports From Councillors.**

Cllr Goode gave an update on the recently held, successful Kyme Eau Working Group. He reiterated that there would be two reed cuts this year and stated that Coir Rolls had been offered to repair riverbanks should the village have volunteers to fit them. He also stated that repairs to bottom lock and the sluice gates were currently being planned.

Cllr Chapman stated that Graham Butler would be taking forward the issue of the abandoned vehicle near the Slea Nav monument. She also stated that a meeting had been held with members of the Golf Club and the continued use of their land for the village children was to be continued. Guidelines were being prepared for agreement, and these would be presented shortly. She also stated that there had been some interest by an EA representative to utilise the left-over materials from the canoe platform installation; they would confirm that this was the case. Cllr Chapman concluded by thanking two local residents who had volunteered and fitted the new village notice board.

106. **To Note Further Agenda Items And Arrangements For The Next Meeting (22nd May 2025).**

The following items were requested to be added to the agenda for the next meeting, to discuss:

Review the 2025/26 Budget.

The issue of Dog Fouling within the village area.

The use of the Excess Material from the Canoe Platform.

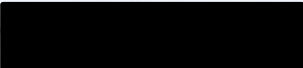
The Grant Fund and Policy.

The Purchase of Footballs and a Football Net for the children's use at the Golf Club.

The meeting closed at 9.32 pm.

Date 22/5/25

11 – 25

Chair of SKP 

skymepcclerk@outlook.com

From: CllrA Key <CllrA.Key@lincolnshire.gov.uk>
Sent: 14 February 2025 12:08
To: skymepcclerk@outlook.com
Subject: Riverbank footpath

Hello again

I have been in communications with the people who organised these works. This is what I have learned.

The path has always been a countryside path and was not designed (nor could it be) to the normal highways footway specification. The surface is generally level and minor root exposure would not constitute a trip hazard on such a path.

They have been out and have inspected the path following your photos and have found that it is bedding in and settling as expected. Overall the surfacing has created a much better path for the public. I have seen before and after photos which show the huge improvement.

The path material will become harder once warmer weather and sunlight gets to it and bake the material a bit more. They did note some small roots appearing but they were not considered to be a trip hazard, but they will monitor these however during their routine inspections.

They did not use an edging for this path. The reason for this is because an edging strip in this location could turn into a trip hazard when surface material settles over time. This does mean that vegetation can approach at the edges but it will still remain as a firm path and it does allow the path to naturalise with the surrounding area and become less 'stark' over time. The camber of the path could not be adjusted without major bank changes at this location that were beyond the scope and budget for the project.

They noted the concerns about material falling away towards the river. This had been anticipated as part of the choice for using a stone surface. If they had laid tarmac in this location (even with edging) it would still lean and would eventually crack and fall towards the bank over time. A stone surface is more pliable and able to be topped up which allows them to address this issue.

Overall this turned out to be a very difficult job to complete, predominately because of the safety concerns about working so close to the edge of the bank and the need to reduce the impact on the adjacent properties.

Hopefully this feedback is useful.

Kindest regards

Andrw

Cllr Andrew Key

1

Date 22/5/25

12 - 25

Chair of SKF