**SOUTH KYME PARISH COUNCIL**

Coronation Hall, High Street, South Kyme

4th September 2025

**NOTICE IS HEREBY GIVEN, and Members are summoned to attend** the meeting of South Kyme Parish Council to be held at the Coronation Hall, High Street, South Kyme on **Thursday 25th September 2025 at 7.30 p.m.**

**Prior to the commencement of the meeting there will be a public forum for a maximum of 15 minutes when members of the public may ask questions or make short statements to the Council.**

*James Nadin*

J Nadin

Parish Clerk **A G E N D A**

1. Apologies for Absence.

To receive and accept apologies where valid reasons for absence have been given to the Parish Clerk prior to the meeting.

1. To receive declarations of interest under the Localism Act 2011 – being any pecuniary or non-pecuniary interest in agenda items not previously recorded on Members’ Register of Interests.
2. To approve as correct records the Minutes of the Previous Parish Council meetings held on 17th July 2025, and to authorise the Chair to sign the official minutes.
3. To receive **brief reports** from Cllrs, the Parish Clerk, representatives of the council and of outside bodies (tabled):

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| **Representative** | **Body** | **Description** |
| Cllr D East | LCC | LCC update |
| Cllr M Head | NKDC | NKDC update |
| Parish Clerk[[1]](#footnote-1) | SKPC | Update on correspondence sent and received |
| Parish Clerk\* | SKPC | Outstanding Resolutions |
| Cllr T Kerr\* | SKPC RFO | Update on RFO issues |
| Cllr J Nadin\* | SK Community Speed Watch | Community Speed Watch (CSW) Update |
| Mr A Chapman\* | SKPC IT Manager | Update on IT issues |
| Mrs C Clayton | SK Biodiversity Group | Update on Biodiversity Area Usage |

1. To discuss and agree actions relating to the upkeep of the biodiversity area.
2. To review, update and approve the following Policies:
	1. Risk Management Policy.
	2. Volunteer Policy.
3. To discuss the allocation of funding for:
	1. Christmas tree lights and decorations for the village.
4. To discuss and agree actions relating to the requirements of the AGAR Assertion 10 that will be introduced in March 2026, with respect to council email addresses.
5. To discuss and agree actions relating to the annual audit and the offered two-year payment.
6. To discuss and agree actions relating to the village mooring.
7. To discuss and agree actions relating to the potentially dangerous dead tree in the church yard.
8. To discuss and agree the disposal of the jointly owned Speed Indicator Device (SID).
9. To receive an update on the purchase of the mower skirts.
10. To discuss and agree actions relating to the updated Litter Picking Grant from NKDC.
11. To discuss and agree actions relating to the Councillors’ Volunteering Scheme.
12. To present the Budget Monitoring Report and approve the Bank Reconciliation for the current financial period.
13. To authorise the signing of Accounts for Payment for the current financial period.
14. To receive any further reports from Councillors.
15. To note further agenda items and arrangements for the next meeting (20th November 2025).

1. Standing agenda reports. [↑](#footnote-ref-1)