

**SOUTH KYME PARISH COUNCIL**  
Coronation Hall, High Street, South Kyme

12<sup>th</sup> May 2026

**NOTICE IS HEREBY GIVEN, and Members are summoned to attend the annual meeting of South Kyme Parish Council to be held at the Coronation Hall, High Street, South Kyme on Thursday 21<sup>st</sup> May 2026 at 7.30 p.m.**

**Prior to the commencement of the meeting there will be a public forum for a maximum of 15 minutes when members of the public may ask questions or make short statements to the Council.**

*Adrian Chapman*

A Chapman  
Parish Clerk

**A G E N D A**

9. To elect a Chair of the South Kyme Parish Council and receive Acceptance of Office forms where necessary.
10. To elect a Vice-Chair of the South Kyme Parish Council.
11. Apologies for Absence: To receive and accept apologies, where valid reasons for absence have been given to the Parish Clerk prior to the meeting.
12. To receive declarations of interest under the Localism Act 2011 – being any pecuniary or non-pecuniary interest in agenda items not previously recorded on Members' Register of Interests.
13. To consider any applications for co-option to the Parish Council as a councillor.
14. To approve as correct records the Minutes of the previous Parish Council meeting held on 19<sup>th</sup> March 2026 and of the extraordinary meeting held on 7<sup>th</sup> May 2026, and to authorise the Chair to sign the official minutes.
15. To agree the Ordinary and Annual Meeting dates for 2026-27 (Proposed: 23<sup>rd</sup> Jul, 24<sup>th</sup> Sep, 26<sup>th</sup> Nov, 21<sup>st</sup> Jan, 18<sup>th</sup> Mar. 27<sup>th</sup> May).
16. Appointments to committees: Kyme Eau Working Group (2 members); Staffing Committee (3 members).
17. To receive **brief reports** from Cllrs, the Parish Clerk, representatives of the council and of outside bodies (tabled):

<b>Representative</b>	<b>Body</b>	<b>Description</b>
Parish Clerk*	SKPC	Update on correspondence sent and received
Parish Clerk*	SKPC	Outstanding Resolutions
Parish Clerk*	SKPC	Update on RFO issues

18. To review, update and approve the following Policies:

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\* Standing agenda reports.

- a) Complaints Procedure.
  - b) Data Protection (Reviewed Mar 26).
  - c) Financial Regulations.
  - d) Freedom of Information (Reviewed Mar 26).
  - e) Kyme Eau Working Group – Terms of Reference.
  - f) Staffing Committee - Terms of Reference.
  - g) Standing Orders.
19. To review and agree the Asset Register.
  20. To review and agree insurance cover for 2026-27 in respect of all insurable risks.
  21. Presentation of the year-end accounts 2025-26.
  22. Presentation of the bank reconciliation for 2025-26.
  23. To review and agree the 2025-26 Certificate of Exemption for the Annual Governance and Accountability Return (AGAR).
  24. To present the Budget Monitoring Report and approve the Bank Reconciliation for the current financial period.
  25. To authorise the signing of Accounts for Payment for the current financial period.
  26. To discuss and agree actions relating to the allocation of Community Infrastructure Levy.
  27. To discuss and agree actions relating to the variation to planning condition 3 of application 24/1405/LBC.
  28. To discuss and agree actions relating to improvements to the tool storage container.
  29. To discuss and agree actions relating to the prevention of damage to the riverbanks by fisherman.
  30. To discuss and agree actions relating to the possibility of starting Parish Council Meetings earlier.
  31. To discuss and agree actions relating to improvements to village road lighting.
  32. To receive any further reports from Councillors.
  33. To note further agenda items and arrangements for the next meeting (Date Proposed 23<sup>rd</sup> Jul 2026).