

SOUTH KYME PARISH COUNCIL
MINUTES OF AN EXTRAORDINARY MEETING OF THE
PARISH COUNCIL
Held on 29th June 2026

Present: Cllr C Midgley (Chair)
Cllrs P Goode T Kerr

Absent: Cllr D Casswell S Glossop

In attendance: Adrian Chapman (Clerk/RFO)

Also present: 0 members of the public

The Chair welcomed all present and explained that the purpose of the meeting was to discuss the outcome of the Audit for 2025/26 and to approve the AGAR ready for publication.

There being no members of the public present, the Chair opened the meeting.

The meeting commenced at 7.00 p.m.

34. **Apologies For Absence.**

The meeting was advised that apologies with valid reasons for absence had been received from Cllrs D Casswell and S Glossop.

It was proposed, seconded and

Resolved: That apologies, be noted with valid reasons for absence, be accepted from Cllrs D Casswell and S Glossop.

35. **To Receive Declarations Of Interest Under The Localism Act 2011.**

There were no declarations of interest.

36. **To Present The Auditors Report And To Discuss And Agree Actions Relating To The Audits Findings.**

The Clerk presented the Auditors report for 2025/26. He advised that there were a number of issues that would need to be resolved and had created a draft Action Plan to address these issues. The meeting discussed all of the issues raised by the Auditor and agreed that the Action Plan should be taken forward by the Clerk and the highlighted processes identified, changed to reflect correct practise.

It was proposed, seconded and

Resolved: That the Audit Action Plan for 2025/26 be adopted and actioned by the Clerk.

37. **To Review And Agree Section 1 (Annual Governance Statement) Of The Annual Governance And Accountability Return (AGAR) 2025/26.**

The meeting discussed the completion of the Annual Governance Statement for the AGAR 2025/26. The form was agreed to be completed positively except for Assertion 4, where due to an error, highlighted by the Auditor, the displayed notice period for the 2024/25 Notice of Rights had been short by one working day.

It was proposed, seconded and

Resolved: That the Annual Governance Statement be completed as discussed and signed by the Chair and Clerk.

38. **To Review And Agree The Explanation Of Variances Proforma For The 2025/26 AGAR.**

Prior to agreeing the Section 2 of the AGAR 2025/26 the Clerk presented the Explanation of Variances to the Council. The Council agreed that the Variances were justified and accurate, and that they should be approved for publication.

It was proposed, seconded and

Resolved: That the Explanation of Variances for the AGAR 2025/26 Accounting Statement should be approved for publication.

39. **To Review And Agree Section 2 (Accounting Statement) Of The AGAR 2025/26.**

The Clerk presented the accounting statements for 2025/26. He highlighted that the clarifying statement of the 31 March 2025 figures being restated had been added. The Council agreed that Section 2 of the AGAR was correct and that the Chair should be authorised to sign it.

It was proposed, seconded and

Resolved: That the Chair be authorised to sign Section 2 of the AGAR 2025/26.

40. **To Review And Agree The Certificate Of Exemption For The AGAR 2025/26.**

The meeting discussed the Certificate of Exemption for the AGAR 2025/26. It was agreed that the form was correct and should be submitted to the External Auditor.

It was proposed, seconded and

Resolved: That the Certificate of Exemption be submitted to the External Auditor.

41. **To Receive Any Further Reports From Councillors.**

There were no further reports from councillors.

42. **To Note Further Agenda Items And Arrangements For The Next Meeting (16th July 2026).**

The following items were requested to be added to the agenda for the next meeting, to discuss:

- a. The quality of the reed cutting by the EA contractor.

The meeting closed at 7.23 pm.