SOUTH KYME PARISH COUNCIL

MINUTES OF A MEETING OF THE PARISH COUNCIL
Held on 24th September 2026

Present:	Cllr	C Midgley (Chair)	
	Cllrs	D Casswell	S Glossop
		P Goode	T Kerr

Absent: Nil

In attendance: Mr A Chapman (Clerk/RFO)

Also present: **0** members of the public

The Chair welcomed all present to the meeting and proceeded to open the public forum. No issues were raised in the public forum.

The meeting commenced at 7.00 p.m.

65. **Apologies For Absence.**

There were no Parish Council apologies, however the meeting was advised that Cllr D East (LCC) and Cllr M Head (NKDC) had apologised for being unable to attend the meeting.

66. **To Receive Declarations Of Interest Under The Localism Act 2011.**

There were no declarations of interest.

67. **To Approve As Correct Records The Minutes Of The Previous Parish Council Meeting Held On 16th July 2026 And To Authorise The Chair To Sign The Official Minutes.**

The minutes from the meeting held on 16th July 2026 were approved as a correct record of the previous meeting.

It was proposed, seconded and
Resolved: That the Chair be authorised to sign the official minutes for the meeting held on 16th July 2026.

68. **To Receive Brief Reports As Tabled:**

a. Cllr M Head (NKDC) Had Submitted An Update On District Council Issues.

i. He advised that with the pause to the local government reorganisation District Councillor elections will now take place in May 2027.
ii. He also highlighted changes to the planning system that was introducing new regulations from 31st October 2026.

b. The Clerk Gave An Update On Correspondence Sent And Received:

i. LCC had advised that works to update the LED lanterns on the High Street had now been completed.
ii. LCC had offered one-tonne bags of salt for winter use.
iii. The Coronation Hall Trustees had written to ask when the container maintenance would be carried out.

iv. The organisers of the village Halloween event had written requesting funding support, however after considering the practicalities of that application they had subsequently withdrawn the application.
v. A resident had requested an update on the progress of the 40mph extension application to LCC(Highways).
vi. The Planning Inspectorate had advised that the Beacon Fen Energy Park application had been approved by the Secretary of State.
vii. With the introduction of a digital AGAR in 2027 LALC had arranged a Clerks Networking Day which would include training on the new software. The Clerk had applied for the training at a cost of £30 (£36 inc VAT) using delegated authority.
viii. Mid Lincolnshire Citizens Advice had written requesting funding support to be considered in the 2027-28 financial year budget discussion.
ix. Cllr East (LCC) had advised that the application to introduce a new 40mph speed limit at the North end of the village had been refused, as the area did not meet the density of development and accident rate criteria laid down in the County Councils Speed Limit Policy.

c. Cllrs D Casswell And P Goode Updated The Meeting On The Recently Held Kyme Eau Working Group. Minutes of the meeting could be found on the PC website.

d. The Clerk Noted The Following Outstanding Resolutions:

i. Excess Canoe Platform Materials To Be Sold Through Social Media. The Clerk advised that although the excess materials were being advertised, there had still been no offers to purchase them.
ii. That A Sum Not To Exceed £100 Be Allocated To Purchase Paint To Maintain The Storage Container. The Chair advised that the works had not yet been carried out.
iii. That A Sum Not To Exceed £600 Be Allocated To The Maintenance And Upgrade Of The Councils Tool Storage Container. The Chair advised that the works had not yet been carried out.
iv. That The Clerk Would Advertise For Someone Willing To Produce A Council Newsletter. The Clerk advised that Carole Chapman had offered to continue to produce a village on the Councils behalf.

e. The Clerk Updated The Meeting On Clerk/RFO Issues. The Clerk advised that he had attended an online training session, using the LALC training subscription, to help the Council understand its role within the Planning System.

69. **To Discuss And Agree A Response To Planning Application 26/1053/HOUS For The Erection Of A Single Storey Rear Extension And Loft Conversion At 1B High Street.**

The planning application was discussed and the following response agreed: the application should be opposed on the grounds of:

a. Overdevelopment and Intensification of the Site
b. Cumulative Impact of Existing Commercial Activity

It was proposed, seconded and
Resolved: That the Clerk respond to the consultee request citing the above two points.

70. **To Review, Update And Approve The Following Policies.**

a. Communications Policy

b. Risk Management Policy (update Risk Register)

Having reviewed the above policies it was agreed that the updated policies be adopted with the amendments as tabled.

It was proposed, seconded and
Resolved: That the amended Communications and Risk Management Policies be adopted as policy.

71. **To Discuss The Allocation Of Funding For:**

a. The Village Christmas Tree (S137).

It was discussed that a free Christmas tree had been offered by the resident at 3 Clay Bank; the Chair agreed to view the tree to determine its suitability. The sum of £100 was also requested to purchase a tree, if necessary or to use the funding for some additional lights.

It was proposed, seconded and
Resolved: That the sum of £100 be allocated to the purchase of a Village Christmas Tree or some extra tree lights.

b. The Purchase Of Wreaths For Remembrance Day (S137).

It was discussed and agreed that the Council would support the wreath laying ceremony again this year and determined to allocate a sum not to exceed £100 for the purchase of 3 wreaths.

It was proposed, seconded and
Resolved: That a sum not to exceed £100 be allocated to the purchase of 3 wreaths for the annual wreath laying ceremony.

72. **To Authorise The Signing Of Accounts For Payment For The Current Financial Period, Including Any Approved Payments Authorised By The Clerk Under Delegated Authority.**

The accounts for the current financial period were presented to be authorised for payment. Under delegated authority the Clerk had authorised a payment for Decking Oil for village wooden fixture maintenance, and to pay for the Clerks Networking Day where training would be given on the new electronic AGAR system.

It was proposed, seconded and
Resolved: That the accounts for the current financial period be authorised for signature by the Chair.

73. **To Present The Verified Bank Reconciliation And Bank Statements For The Current Financial Period (In Accordance With Financial Regulation 2.6).**

The verified bank reconciliation and signed statements for the financial period to date were presented by the RFO.

It was proposed, seconded and
Resolved: That the Bank Reconciliation and Financial Statements for the financial period to date be approved and accepted.

74. **To Present The Budget Monitoring Report For The Current Financial Period.**

The Budget Monitoring Report was presented by the RFO.

It was proposed, seconded and
Resolved: That the Budget Monitoring Report be approved and accepted.

75. **To Discuss And Agree Actions Relating To The Spending Of The Allocated Community Infrastructure Levy (Currently £2,597.85) (5 Years Remaining).**

The installation of white village entrance gateways was discussed. It was agreed that this would be a good use of the CIL funding and the Clerk was asked to approach LCC(Highways) to ascertain the feasibility and cost of the project.

It was proposed, seconded and
Resolved: That the Clerk write to LCC(Highways) to ascertain the feasibility of installing village entrance gateways at both ends of the village.

76. **To Discuss And Agree Actions Relating To Any Applications To LCC For Grant Funding. Considerations To Include:**

At this stage the Council did not feel the need to apply for an LCC Grant.

77. **To Discuss And Agree Actions Relating To The Spending Of General Reserves In The Form Of Future Projects. Considerations To Include:**

A number of projects and purchases were discussed to be funded from general reserves:

a. The Purchase Of An A3 Laser Printer.

The Clerk advised that he used his own printer for council business but that it was inadequate for printing items like the village newsletter. It was agreed that a printer be purchased and the Clerk was requested to identify and propose an appropriate A3, duplex, laser printer that could be used for Council business The printer would also be used to support other village organisations with printing services.

b. The Purchase Of A Bench To Be Located Near The Village Green On The North Side Of High Street

It was discussed that older members of the community had requested somewhere to rest whilst walking along High Street as there were no facilities on the North side of the road between Skinners Lane and the Community Hall. It was proposed that a bench could be purchased and located at the corner of Skinners Lane on the public land adjacent to 91 High Street. The Clerk was asked to ascertain from LCC whether a bench could be located at this point.

c. Footpath Maintenance Works Along A 200m Stretch Of The Kyme Eau.

The footpath surface between Coy Bridge and Church Bridge had deteriorated in places and was now difficult to traverse. It was proposed that aggregate material could be purchased to effect repairs on a voluntary basis, potentially by the VTG.

d. Paying A Contractor to Repaint The Storage Container

Due to a lack of volunteers and the container maintenance requiring a significant amount of work, it was agreed that the Clerk should get quotes for contractors to carry out the re-paint.

78. **To Discuss And Agree Actions Relating To An Application For Support From The LCC Councillor Volunteering Scheme.**

It was agreed that the works team that carried out supportive works to clear overgrown sections of the riverbank last year, had been very successful. The Clerk was asked to make a further request to the Councillor Volunteering Scheme, requesting similar works to be carried out as soon as they were available.

79. **To Discuss And Agree Actions Relating To The Application For Funding By The South Kyme Women's Institute (SKWI), For The Annual Spring Fayre 2027.**

The SKWI had requested the sum of £790 towards the running of the Spring Fayre in 2027. The Clerk advised that the event had made a profit in excess of £1100 and that the Council should be cautious of inflating a groups savings rather than funding shortfalls. It was agreed that future events that needed Council support would be considered for funding support, however this application would be contradictory to the Councils fiduciary responsibilities and was therefore denied.

80. **To Discuss And Agree Actions Relating To The Clerks Pay With Respect To The 2026/27 National Salary Award For Local Government Services.**

The Clerk stated that NALC had advised all councils that the 2026-27 pay award for Clerks had now been agreed. NALC had recommended that councils should accept the new pay scales and backdate payment to 1st April 2026. It was agreed that the Clerk's pay scale should be brought into line with the nationally agreed award and that pay should be backdated to 1st Apil 2026.

It was proposed, seconded and
Resolved: That the Clerk's pay scale should be brought into line with the nationally agreed award and that pay should be backdated to 1st Apil 2026

81. **To Discuss And Agree Actions Relating To The Production Of A Council Newsletter.**

The Clerk advised that Carole Chapman had offered to produce the Council Newsletter. She had requested that the Council print the document as she was unable to do so, however she was happy to both write and distribute the newsletter.

It was proposed, seconded and
Resolved: That Carole Chapman be asked to produce the Village Newsletter on behalf of the Council.

82. **To Receive Any Further Reports From Councillors.**

Cllr D Casswell raised the issue of vehicles parking along the verges on Church Lane. At this stage there was little damage to the verges as the weather has been so dry, however the potential was there to cause significant damage during the winter. The situation would be monitored as the year progressed.

Cllr C Midgley raised the issue of a red Alfa Romeo vehicle near 1 South Parade that appeared to be abandoned or unused. The Clerk was asked to check whether the vehicle was taxed and had an MOT, and if not to report the vehicle to the DVLA.

83. **To Note Further Agenda Items And Arrangements For The Next Meeting (26th Nov 2026).**

No items were requested to be added to the agenda for the next meeting, to discuss.

The meeting closed at 8.50 pm.